

**HOLTS SUMMIT BOARD OF ALDERMEN
CITY OF HOLTS SUMMIT
Holts Summit Municipal Center Hall 245 S. Summit Dr.
BOARD OF ALDERMEN REGULAR MEETING MINUTES OF
JANUARY 17, 2019 - 6:04 P.M.
STATUS: DRAFT**

Call to Order

The Regular Meeting of the Holts Summit Board of Aldermen was called to order at 6:04 p.m. on Thursday January 17, 2019. by Mayor Landon Oxley, who presided. At the request of the Mayor the assembly stood and recited the Pledge of Allegiance.

Roll call and Determination of Quorum

Members of the Board Present: Alderman Durham, Alderman Fedorchalk, Alderwoman Schlueter, Mayor Oxley

Members of the Board Absent: None

Add New Business to Agenda

Add new business of appointing an Alderman/ Alderwoman to Agenda.

1st motion- Alderman Fedorchalk
2nd motion- Alderwoman Schlueter
All in favor- motion approved

Approval of Agenda

1st motion- Alderman Fedorchalk
2nd motion- Alderman Durham
All in favor- motion approved

Approval of Minutes- adopted minutes of December 13th, 2018 as written

1st motion- Alderwoman Schlueter
2nd motion- Alderman Fedorchalk
All in favor- motion approved

Comments from Visitors

None

Presentation

Stephen Lin / Chad Sayre- AllState Consultants: Presented to the Board a presentation on the CDBG Wastewater Treatment and Collection Systems Improvements Project Update and Bids

Old Business

1. Bill No. 2018-43 An ordinance accepting temporary construction easements, permanent sewer easements, permanent electric easements, and other agreements associated with construction of a force main sewer line for the City of Holts Summit partially funded by CDBG funds.
 - a. **Previous meeting (First reading)**

1st motion: Alderman Fedorchalk
2nd motion: Alderwoman Schlueter
Discussion: None
Motion Carried.
Clerk Lechner gave the first reading by title only of Bill No. 20018-43.
 - b. **Second reading and roll call vote**

1st motion: Larry Fedorchalk
2nd motion: Sharon Schlueter
Discussion: Chad Sayre and Stephen Lin with All State Consultants came to the board to give a presentation about the full project contingency and project totals with the CBDG Wastewater Treatment and Collection Systems Improvements Project Update and Bids. There was mention of the Pro Foods CDBG grant still being open and that would have to close in order to move forward with this project because only one project can be running at a time.
Roll Call: Alderman Fedorchalk- Aye Alderman Durham- Aye
 Alderwoman Schlueter- Aye
Motion Carried
Acting City Clerk Berhorst gave the second reading by title of Bill No. 2018-43.
Mayor Oxley declared Bill No. 2018-43 to become Ordinance No. 2700.
2. Bill No. 2018-44 An ordinance approving a Sketch Platt for the Indian Hills Subdivision
 - a. **Previous meeting (First reading)**

1st motion: Alderman Fedorchalk
2nd motion: Alderwoman Schlueter
Discussion: Bart Korman with Lewis Bade the engineer on the project came to see if the Board had any questions and give them contact information if they had questions as the project continues. 35 lots with two roads.
Motion Carried
Clerk Lechner gave the first reading by title only of Bill No. 2018-44.
 - b. **Second reading and roll call vote**

1st motion: Alderman Fedorchalk
2nd motion: Alderwoman Schlueter
Discussion: None
Roll Call: Alderman Fedorchalk- Aye Alderman Durham- Aye
 Alderwoman Schlueter- Aye
Motion Carried
Acting City Clerk Berhorst gave the second reading by title of Bill No. 2018-44.
Mayor Oxley declared Bill No. 2018-44 to become Ordinance No. 2701.

3. Bill No. 2018-45 An ordinance approving a Preliminary Platt for the Indian Hills Subdivision.
 - a. **Previous meeting (First reading)**
1st motion: Alderwoman Schlueter
2nd motion: Alderman Fedorchalk
Discussion: none
Motion Carried
Clerk Lechner gave the first reading by title only of Bill No. 2018-45.
 - b. **Second reading and roll call vote**
1st motion: Larry Fedorchalk
2nd motion: Sharon Schlueter
Discussion: None
Roll Call: Alderman Fedorchalk- Aye Alderman Durham- Aye
 Alderwoman Schlueter- Aye
Motion Carried
Acting City Clerk Berhorst gave the second reading by title of Bill No. 2018-45.
Mayor Oxley declared Bill No. 2018-45 to become Ordinance No. 2702

New Business

1. Bill No. 2019-01- An ordinance approving the liquor license application for Taqueria La Tapatia, LLC. (First Reading, Second Reading and Final Passage)
 - a. **First Reading**
1st motion: Alderwoman Schlueter
2nd motion: Alderman Durham
Discussion: Interim City Administrator Lechner stated the reason for doing a 1st and 2nd reading is because the business is planning to open January 19, 2019 and would like to be able to serve liquor at their grand opening.
All approved
Motion Carried
Acting City Clerk Berhorst gave the first reading by title only of Bill No. 2019-01.
 - b. **Second Reading**
1st motion Alderwoman Sharon Schlueter
2nd motion Alderman Fedorchalk
Discussion: None
Roll Call: Alderman Fedorchalk – Aye Alderwoman Schlueter – Aye
 Alderman Durham – Aye
Motion Carried
Acting City Clerk Berhorst gave the second reading by title of Bill No. 2019-01.
Mayor Oxley declared Bill No. 2019-01 to become Ordinance No. 2703
2. Bill No. 2019-02- An ordinance approving Renee Godbee as City Prosecutor and Authorizing the Mayor to enter into a contract with Renee Godbee. (First Reading, Second Reading and Final Passage)
 - a. **First Reading**
1st motion: Sharon Schlueter
2nd motion: Tomas Durham

Discussion: The interim City Administrator Lechner stated the reason for the 1st and 2nd read was that the contract hasn't been renewed since 2016- If there came to be a date when a sub was needed to fill her position or there was a conflict of interest the City of Holts Summit would just pay the sub and the amount would be deduced from her compensation.

All approved

Motion Carried

Acting City Clerk Berhorst gave the first reading by title only of Bill No. 2019-02.

b. Second Reading

1st motion: Larry Fedorchalk

2nd motion: Sharon Schlueter

Discussion: None

Roll Call: Alderman Fedorchalk- Aye Alderman Durham- Aye
Alderwoman Schlueter- Aye

Motion Carried

Acting City Clerk Berhorst gave the second reading by title of Bill No. 2019-02.

Mayor Oxley declared Bill No. 2019-02 to become Ordinance No. 2704

3. Bill No. 2019-03- An ordinance appointing Curtis Hanrahan as Municipal Judge and authorizing the Mayor to enter into an agreement with Curtis Hanrahan for said Municipal Judge Services.

a. First Reading

1st motion: Larry Fedorchalk

2nd motion: Sharon Schlueter

Discussion: The interim City Administrator Lechner stated the reason for the 1st and 2nd read was that the contract hasn't been renewed since 2016.

All approved

Motion Carried

Acting City Clerk Berhorst gave the first reading by title only of Bill No. 2019-03.

b. Second Reading

1st motion: Thomas Durham

2nd motion: Sharon Schlueter

Discussion: None

Roll Call: Alderman Fedorchalk- Aye Alderman Durham- Aye
Alderwoman Schlueter- Aye

Motion Carried

Acting City Clerk Berhorst gave the second reading by title of Bill No. 2705

4. Bill No. 2019-04- An ordinance appointing Jordana M. Ortiz as the Traffic Violations Bureau Clerk for the Municipal Court of Holts Summit and establishing a date.

c. First Reading

1st motion: Sharon Schlueter

2nd motion: Larry Fedorchalk

Discussion: The interim City Administrator Lechner stated the reason for the 1st and 2nd read was that OSCA needs a Traffic Violations Bureau Clerk on file and its needs to be renewed yearly.

All approved

Motion Carried

Acting City Clerk Berhorst gave the first reading by title only of Bill No. 2019-04.

d. Second Reading

1st motion: Larry Fedorchalk

2nd motion: Thomas Durham

Discussion: None

Roll Call: Alderman Fedorchalk- Aye Alderman Durham- Aye
 Alderwoman Schlueter- Aye

Motion Carried

Acting City Clerk Berhorst gave the second reading by title of Bill No. 2706

5. Bill No. 2019-05- An ordinance appointing Michael J. Colona to serve as alternate municipal court judge and authorizing the mayor to enter into contract with Michael J. Colona for said services.

a. First Reading

1st motion: Sharon Schlueter

2nd motion: Larry Fedorchalk

Discussion: The interim City Administrator Lechner explained that Judge Cotton Walker appointed our municipal judge Curtis Hanrahan as his back up for Jefferson City court and we would be in need of a backup if Curtis Hanrahan was unavailable.

All approved

Motion Carried

Acting City Clerk Berhorst gave the first reading by title only of Bill No. 2019-05.

6. Resolution No. 2019-01- Appointing Shannon Jeffries as the Emergency Management Director for the City of Holts Summit, Missouri.

1st motion: Larry Fedorchalk

2nd motion: Sharon Schlueter

Discussion: The interim City Administrator Lechner explained that since Matt Harline the previous City Administrator and Emergency Management Director is no longer with the City of Holts Summit.

All approved

Motion Carried

Acting City Clerk Berhorst read the resolution by title only of Resolution No. 2019-01

7. Nomination by Mayor Oxley to appoint Chris Redel as City Aldermen for Ward 2.

Discussion: There were two residents eligible for being nominated/ appointed for the Ward 2 position that needs to be filled (Lisa Buhr/ Chris Redel).

- Comment made by Alderwoman Sharon Schlueter that someone needs to be nominated and appointed as soon as possible because if someone needs to miss a meeting there would not be quorum.
- Comment made by City Attorney Dave Bandre that we can table this until the next meeting so that more information could be had, and the Aldermen/ Alderwoman could contact each candidate to learn more about each individual before appointing someone.

Motion to table this until the next meeting on February 19, 2019

1st motion: Sharon Schlueter

2nd motion: Thomas Durham

Discussion

1. Complete Streets
2. Revise adding website for Friends of Holts Summit- Meeting February 12
-approved to add an additional microsite
3. Paylocity- HR, Payroll, Time Clock System
4. Callaway Hills Elementary Sewer Project- Contract
5. Library Agreement
6. Car sales on Perry Drive
 - Board said the Mr. Comstock needed to attend the next planning and zoning meeting.

Reports and Announcements-

1. Financial Report December 2018
 - reviewed by Board of Aldermen
 - approved quarterly transfers.

As May Arise- none

Closed Session-

Regular meeting entered into closed session at 6:52pm

1st motion- Alderwoman Schlueter

2nd motion- Alderman Fedorchalk

Meeting entered back into open session at 7.41pm

Adjournment-

With no further business to consider it was moved by Alderman Fedorchalk and seconded by Alderwoman Schlueter for adjournment of the meeting. The motion passed by a unanimous voice vote. The motion carried. The meeting adjourned at 7:43pm

Respectfully Submitted

Brittany Berhorst

Acting City Clerk

Landon Oxley, Mayor

